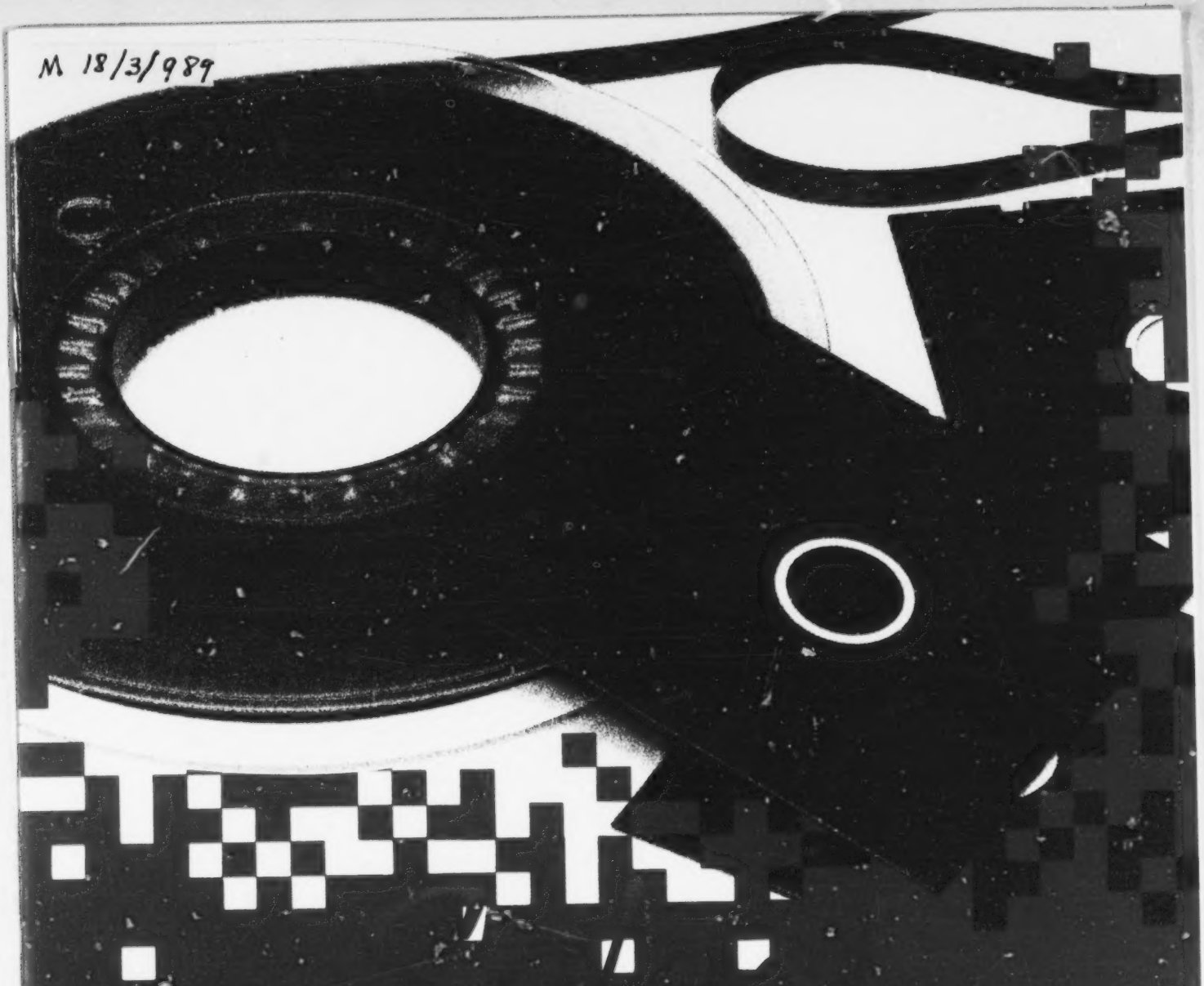
M 18/3/989



Retrospective Conversion Service

Library of Congress Cataloging Distribution Service

LC 30.2:

"We saw an opportunity to reach out and help our nation's libraries meet the challenges of retrospective conversion. We did it through Select MARC—fast, inexpensive, and easy to use."

Henriette D. Avram

—Henriette D. Avram
Assistant Librarian for Processing Services
Library of Congress

Select MARC Service is your direct link to the MAchine Readable Cataloging (MARC) records of the Library of Congress. With it you have Access to the vast MARC Distribution Service (MDS) database of the Library.

Here's how:

- **You send us:**
  Library of Congress Card Numbers (LCCNs)
  International Standard Book Numbers (ISBNs)
  International Standard Serial Numbers (ISSNs)

  On:
  9-track tapes
  5¼-inch floppy discs
  or hard copy

  We'll match the numbers you supply against the MARC database and send you the records we retrieve in USMARC format on a 9-track magnetic tape. Another 9-track tape listing the LCCNs that did not retrieve a record from the MARC database will also be sent. The tape of records not found may be submitted to a vendor, should you want to have another bibliographic database searched.

- **You'll also get:**
  Management reports that help you with retrospective conversion. For example, "Select MARC Records Supplied" gives you a printed list of LCCNs of records supplied on tape; "LCCNs Not Found" lists the LCCNs not found in our database. If ISBNs or ISSNs are submitted, an additional report is provided which lists the ISBNs or ISSNs not found in the CDS cross-index files.

  Setting up a retrospective machine-readable database is no simple task. To get started properly, order Select MARC now. . . . Quality cataloging, priced right, direct from CDS, *the Source*.

cds **Cataloging Distribution Service**
Library of Congress

READEX FICHE best copy available

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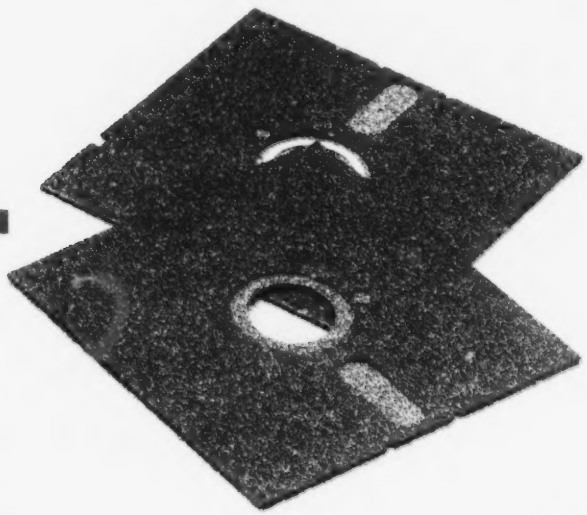


Files Available

MARC records can be selected from the following five MARC Distribution Service files: Books, Serials, Maps, Music, and Visual Materials. All five files can be searched on a single order for one base fee.

Books
MDS—Books includes nearly 3 million complete records and Cataloging in Publication (CIP) records for monographs cataloged by the Library of Congress since 1968 as well as contributed records created by libraries participating in the National Coordinated Cataloging Program. All languages are included, with languages written in non-roman script given in romanized form. Records for Chinese, Japanese, and Korean monographs are not available in this file for titles cataloged after late 1984.

Serials
MDS—Serials includes more than 500,000 records for serials cataloged and/or authenticated by the Library of Congress, as well as authenticated CONSER (Conversion of Serials) records added to or updated on the OCLC database by members of the CONSER project since 1973. It also includes records reflecting ISSN assignments and U.S. Newspaper Program cataloging. All languages are included, with languages written in non-roman script given in romanized form.

Maps
MDS—Maps includes more than 119,000 records for single and multisheet maps, map sets, and maps treated as serials cataloged by the Library of Congress since 1973. All languages are included, with languages written in non-roman script given in romanized form.

Music
MDS—Music includes more than 29,000 records for monographs of printed and manuscript music and for music and non-music sound recordings cataloged by the Library of Congress since 1984. All records are cataloged according to *AACR 2* descriptive cataloging rules. Records for monographs

about music and sound recordings are part of Books. Records for serials *of and about* music and sound recordings are part of Serials. All languages are included, with languages in non-roman script given in romanized form.

Visual Materials
MDS—Visual Materials includes more than 80,000 records for projected media (motion pictures, videorecordings, film-strips, transparencies, slides), two-dimensional non-projectable graphic representations and kits cataloged by the Library of Congress or cooperatively cataloged with various other agencies since 1972. Records for serials of and about visual materials are part of Serials. All languages are included, with languages written in non-roman script given in romanized form.

Preparation of Search Keys

- **9-Track Tapes**
  Search keys consisting of LCCNs, ISBNs, or ISSNs can be transmitted to CDS on 9-track magnetic tape written in either the EBCDIC or ASCII character sets. The tape density can be either 1600 or 6250 cpi.

Each tape must be clearly identified with an external label which includes the following information: your name, account number, tape number (in the case of multiple tapes), and creation date. In addition to the tape, you should also provide CDS with a printout of the first 10 blocks on the tape (i.e., the volume label, two file headers, and the first seven data records) in order to verify correct data structure.

Standard IBM internal labels should be used on EBCDIC tapes. ASCII tapes should have ANSI standard labels. Alternatively, internally unlabeled tapes can be accepted and should be identified as such on the external label.

Although LCCNs, ISBNs, or ISSNs can be submitted for record selection, only one type of search key (i.e., LCCN, ISBN, ISSN) may be submitted on an individual tape. It is not required that the search keys be entered in any specified order. However, if the search key order on the tape corresponds to the order of entries in a file that you will consult in later processing, this order can be preserved in the reports by using the "sequencing field." (See APPENDIX I: Use of Sequencing Field, page 13.)

New in 1989—select records from all MARC files for one, low, base fee!

Format for Library of Congress Card Numbers (LCCNs) on Magnetic Tape

FIELD	*CHARACTER POSITION*	*DATA TYPE*	*COMMENTS*
1	1–3	alphabetic or blanks	Any alphabetic prefix, upper or lower case, left justified with blank right fill; all blanks if no prefix present
2	4–5	numeric	Year portion of LCCN
3	6–11	numeric	Serial portion of LCCN, right justified with zero left fill (do not include a hyphen separating year and serial portions)
4	12–15	blanks	Not used
5	16–25	alphanumeric or blanks	Sequencing field (optional)
6	26–80	blanks	Not used

Examples:
␣␣␣85000123␣␣␣␣0000000001 (26–80 blank)
ac␣76010476␣␣␣␣␣QL88.S55␣␣ (26–80 blank)

Format for International Standard Book Numbers (ISBNs) on Magnetic Tape

FIELD	*CHARACTER POSITION*	*DATA TYPE*	*COMMENTS*
1	1–9	numeric	ISBN without hyphens
2	10	numeric or alphabetic	Check digit (0–9 or upper case X) (Value will not be validated)
3	11–15	blanks	Not used
4	16–25	alphanumeric or blanks	Sequencing field (Optional)
5	26–80	blanks	Not used

Examples:
048624133 5␣␣␣␣␣980.030222 (26–80 blank)
087972191X␣␣␣␣␣E169.1.O19 (26–80 blank)

Just submit your request using LCCNs, ISBNs, or ISSNs.

Format for International Standard Serial Numbers (ISSNs) on Magnetic Tape

FIELD	*CHARACTER POSITION*	*DATA TYPE*	*COMMENTS*
1	1–7	numeric	ISSN without hyphen
2	8	numeric or alphabetic	Check digit (0–9 or upper case X) (Value will not be validated)
3	9–15	blanks	Not used
4	16–25	alphanumeric or blanks	Sequencing field (optional)
5	26–80	blanks	Not used

Examples:
01446592␣␣␣␣␣␣␣␣PATIENT␣TE (26–80 blank)
0193970X␣␣␣␣␣␣␣␣Z7164.C4J6 (26–80 blank)

5¼" Floppy Disks

Search keys consisting of LCCNs, ISBNs, or ISSNs can be transmitted to CDS on sets of 5¼" floppy disks formatted using MS/PC-DOS (version 2.0 or higher). (High capacity disks from PC ATs and 3½" disks cannot be accepted.) Additionally, only newly formatted disks should be used. Each disk should contain only one file—the file of search keys. Please delete any intermediate files or work files created during the course of producing the final file of search keys. The search key file should reside in the root directory.

Each disk must be clearly identified with an external label which includes the following information: your name, account number, disk number in the case of multiple input disks, and creation date.

The records consist of fixed position data delimited by carriage return codes. These records may be created by any text editor which outputs standard ASCII data. One method is to use the Line Editor (EDLIN) program as supplied as part of the DOS software. (An example of a sample work session using EDLIN is provided in APPENDIX II: Preparing Disks Under MS–DOS.) In addition, most commercial word processing programs provide the option of producing standard ASCII text files. This sometimes requires the use of a conversion program supplied with the software.

Although LCCNs, ISBNs, or ISSNs can be submitted for record selection, only one type of search key may be present on a set of disks for an individual order. It is not required that the search keys be entered in any specified order. However, if the search key order on the disks corresponds to the order of a file that you will consult in later processing, this order can be preserved in the reports by using the "Sequencing Field." (See APPENDIX I: Use of Sequencing Field.)

Format for Library of Congress Card Numbers (LCCNs) on Floppy Disks

FIELD	*CHARACTER POSITION*	*DATA TYPE*	*COMMENTS*
1	1–3	alphabetic or blanks	Any alphabetic prefix, upper or lower case, left justified with blank right fill; all blanks if no prefix present
2	4–5	numeric	Year portion of LCCN
3	6–11	numeric	Serial portion of LCCN, right justified with zero left fill
4	12–15	blanks	Not used (required only if sequencing field is used)
5	16–25	alphanumeric or blanks	Sequencing Field (optional)

Examples:
␣␣␣85000123␣␣␣␣0000000001 <CR>
ac␣67010476␣␣␣␣QL88.S55␣␣ <CR>
<CR> = Carriage Return

mp␣87001234 <CR>

Format for International Standard Book Numbers (ISBNs) on Floppy Disks

FIELD	*CHARACTER POSITION*	*DATA TYPE*	*COMMENTS*
1	1–9	numeric	ISBN without hyphens
2	10	numeric or alphabetic	Check digit (0–9 or upper case X) (Value will not be validated)
3	11–15	blanks	Not used (required only if sequencing field is used)
4	16–25	alphanumeric or blanks	Sequencing Field (optional)

Examples:
0486241335␣␣␣␣␣980.030222 <CR>
087972191X␣␣␣␣␣E169.1.O19 <CR>
<CR> = Carriage Return

091234567X <CR>

We can accept your search requests on floppy diskettes, nine-track magnetic tape, or on hard copy.

■ **Format for International Standard Serial Numbers (ISSNs)**

FIELD	*CHARACTER POSITION*	*DATA TYPE*	*COMMENTS*
1	1–7	numeric	ISSN without hyphen
2	8	numeric or alphabetic	Check digit (0–9 or upper case X) (Value will not be validated)
3	9–15	blanks	Not used (required only if sequencing field is used)
4	16–25	alphanumeric or blanks	Sequencing Field (optional)

Examples:
01446592␣␣␣␣␣␣␣␣PATIENT␣TE <CR> 12345678 <CR>
01939?0X␣␣␣␣␣␣␣␣Z?164.C4J6 <CR>
<CR> = Carriage Return

■ **Hard Copy**
Hard copy documents (e.g., lists, photocopies of shelflist cards, etc.) may be submitted for processing. All records, however, must contain the same search key type (i.e., LCCN, ISBN, or ISSN). The search key to be used must be clearly marked on each document. If a Sequencing Field (see APPENDIX 1: Use of the Sequencing Field) is to be used, the data must also be clearly indicated and edited as necessary so that it does not exceed 10 characters. If no such data is provided, the entries in the reports will be sequenced to correspond to the order of the documents you provided. The hard copy documents will be returned to you with the output tapes and printed reports.

CDS Processing

■ Although CDS can accept search keys on several kinds of media, our internal processing is accomplished only by 9-track tapes. For this reason, all input data undergoes some preprocessing by CDS. If the medium is not 9-track tape, the data must be converted to tape. Floppy disks are mounted on a disk drive and converted to tape by a file transfer routine. Hard copy is keyed to tape. The resulting tape file of LCCNs is finally sorted into ascending order.

When ISBNs or ISSNs are submitted, one additional step occurs in preprocessing. Your input tape of ISBNs

Our helpful staff is only a phone call away—(202) 707-6171.

or ISSNs is passed against a computer cross-index file that relates ISBNs or ISSNs to the LCCNs of the records in which they are found. This process produces a file of LCCNs that is used for further processing.

After the data have been preprocessed, MARC records are selected. A file containing the cumulative MARC Distribution Service (MDS) database is searched using the tape of LCCNs. Records with matching control numbers (i.e., LCCNs) are output to tape. Once the selection process is completed, summary reports are produced.

Records and Reports Supplied by CDS

- **Record Format**
  Records provided via the Select MARC: Retrospective Conversion Service are distributed on magnetic tapes in the USMARC format and adhere to the standards set by the American National Standards Institute (ANSI) for the exchange of information on magnetic tape.* USMARC records are distributed in ascending LCCN sequence on 9-track, 1600 or 6250 cpi tapes using an expanded version of the American Standard Code for Information Interchange (ASCII). The standard 7-bit code is expanded to an 8-bit code to accommodate the ALA character set. Tape labeling adheres to ANSI standard conventions.** Complete specifications for the character set, as well as descriptions of the tape and record formats can be found in *USMARC Format for Bibliographic Data,**** *USMARC Specifications for Record Structure, Character Sets, Tapes,***** and their updates.

*American National Standards Institute, Z39.2–1985, *American National Standard Format for Bibliographic Information Interchange on Magnetic Tape*, New York, c1979.

**American National Standards Institute, X3.27–1978, *American National Standard Magnetic Tape Labels for Information Interchange*, New York, c1970.

***Library of Congress, Network Development and MARC Standards Office, *USMARC Format for Bibliographic Data*, Washington, Library of Congress, Cataloging Distribution Service, 1988. Available for purchase from CDS.

****Library of Congress, Network Development and MARC Standards Office, *USMARC Specifications for Record Structure, Character Sets, Tapes*, Washington, 1987. Available for purchase from CDS.

Ready to submit a request? See page 22 for details on how to order.

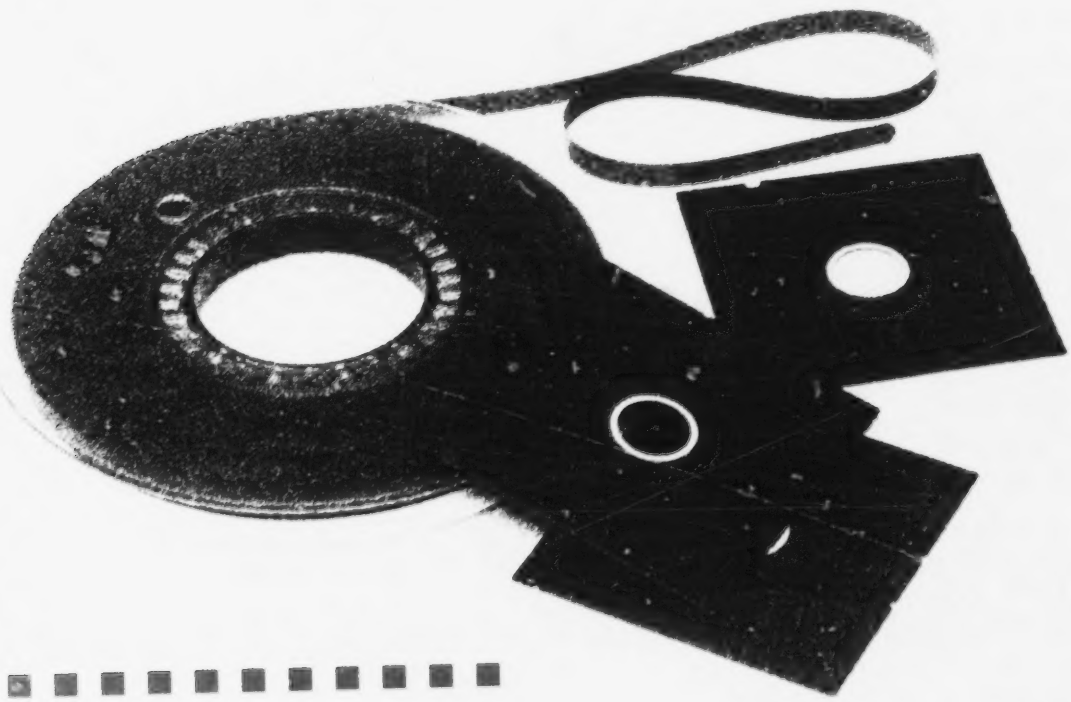
Printed Reports (See Appendix 5: Samples of Printed Reports)

Select MARC Records Supplied
This report lists the LCCNs of the MARC records which have been written to the output tape. The list is sorted into ascending order using the sequencing field as the primary sorting field and LCCN as the secondary sorting field. (If a sequencing field was not used, the report lists the entries in LCCN order.) The entries are printed in a two-column format giving the sequence number, LCCN, and ISBN/ISSN, if present.

LCCNs Not Found
This report is a listing of those LCCNs which did not retrieve a record from the MDS database. This list is sorted into ascending order using the sequencing field as the primary sorting field and the LCCN as the secondary sorting field. (If a sequencing field was not used, the report lists the entries in LCCN order.) The entries are printed in a two-column format giving the sequence number, LCCN and ISBN/ISSN, if present. Totals are given for the number of LCCNs not found, LCCNs found, and LCCNs received.

ISBNs Not Found/ISSNs Not Found
If the input search keys are ISBNs or ISSNs, this report is generated, listing those keys which could not be found in the CDS cross-index file. This list is sorted into ascending order using the sequencing field. The entries are printed in a two-column format giving the sequence number and ISBN/ISSN. Totals are given for the number of ISBNs/ISSNs not found, ISBNs/ISSNs matched, and ISBNs/ISSNs received.

"LCCNs Not Found" on Tape
In addition to the printed report "LCCNs Not Found," you will receive these LCCNs on 9-track tape in the same format as used for input tapes of LCCNs (see Preparation of Input Keys: 9-Track Tapes, page 4) and in the ASCII character set. (If your input search keys were ISBNs or ISSNs, these numbers will also appear in the records starting in character position 26.) This tape may be submitted to another vendor to be searched on their bibliographic databases.



Appendix I
Use of Sequencing Field

■ You are not required to enter search keys onto tape or disk in any specific order, but CDS can provide output that is sorted. To receive sorted output, insert a field, called a sequencing field, of up to 10 characters for each search key for inclusion in the printed reports. The reports will be arranged in ascending search key order sorted by a standard IBM utility sort program. The primary sorting sequence will be by the sequencing field. When the sequencing field is not used, the sorting order is by LCCN. You may find the sequencing field helpful when the search keys are entered in random order, but the printed reports are desired in the same order as the shelflist, accession list, title file, etc. In this way the "LCCNs Not Found" report can be used to identify the records which require another conversion method.

Examples of some of the data types that might be used in the sequencing field are:

Library of Congress
Classification Numbers
SF779.5.B4
QD151.2.P6

Dewey Decimal Classification Numbers
546.732021
343.730520

Accession Numbers
283748
283749

Dummy Sequence Numbers
0000000001
0000000002

Short Titles
BOOK OF WH
CARE OF CA

CDS can preprocess tapes or disks, adding dummy sequence numbers to this field by program. This will permit the printing of the search key entries in the reports in the same order that they were entered on the tape or disks. This method of sequencing is useful when the order of the data is in some way related to the order of your source documents (e.g., the shelflist).

■ ■ ■ ■ ■ ■ ■ ■ ■

You may receive printed reports in any arrangement you specify—simply supply us with sequencing fields.

The ascending collating order for some of the characters which might be used in this field is as follows: blank, period, lower-case alphabetic characters, upper-case alphabetic characters, numerics 0–9. This sequence must be taken into account when deciding how to enter data in this field. It is especially important if the data consists of Library of Congress classification numbers since the utility sorting routine will not entirely account for the variability that will occur in this data. For example,

Correct Shelflist Order	*Sorting by Sequence Field*
Q1 . . .	QA . . .
Q2 . . .	QB . . .
Q3 . . .	QC . . .
QA . . .	Q1 . . .
QB . . .	Q2 . . .
QC . . .	Q3 . . .

Appendix II
Preparing Disks Under MS-DOS Using EDLIN

■ EDLIN is the line editor program furnished with PC/MS–DOS. Full instructions for using EDLIN can be found in your PC/MS–DOS documentation. The following illustrates a sample EDLIN work session using an IBM PC. (Any personal computer which creates an MS–DOS compatible disk may be used.) The sample work session assumes that the disk containing the EDLIN program is in the A disk drive; the B drive holds the disk on which the search key file is stored. In this example, the search key file is named MARC1 and contains LCCNs. A simplified prompt, A>, is used. The system prompt will vary with system configuration and directory path.

Following the EDLIN sample work session are samples of two DOS commands which assist the user in accessing the search key file. The DOS commands TYPE and PRINT allow the user to output the contents of a file to the display monitor or printer, respectively.

■ ■ ■ ■ ■ ■ ■ ■ ■ ■

Have a question about formatting your floppy diskettes?

Sample EDLIN Work Session.

(^ represents the control key)

```
A>EDLIN B:MARC1
New file

*I
     1:*ac  68000047      294.360924
     2:*sa  68014748      294.5921
     3:*    82018465      362.830947
     4:*gs  67000322      549.67
     5:*    81017575      704.948530
     6:*82107707          709.507407
     7:*    82019982      711.4019
     8:*    82019189      720.977399
     9:^C

*1 L
     1: ac  68000047      294.360924
     2: sa  68014748      294.5921
     3:     82018465      362.830947
     4: gs  67000322      549.67
     5:     81017575      704.948530
     6: 82107707          709.507407
     7:     82019982      711.4019
     8:     82019189      720.977399

*6
     6:*82107707          709.507407
     6:*    82107707      709.507407
*7
     7:*    82019982      711.4019
     7:*    82019982      711.4919
*6,8 L
     6:     82107707      709.507407
     7:*    82019982      711.4019
     8:*    82019189      720.977399

*E
A>
```

Call EDLIN and the MARC record file.
MARC1 not found, so new file is created

* = EDLIN prompt/line pointer.
Insert new records.

Oops!
Mistakes on previous lines cannot be corrected under the insert command.
To exit the insert command, press Cntr C.

List contents of file starting at line 1.

Enter line to be edited.

Reenter the information.
Enter line number of next record.

Press Enter and record will remain as is.
List lines 6 through 8 only.

To Exit EDLIN and save changes.

Call one of our customer service representatives at (202) 707-6171.

```
*Q
Abort edit (Y/N)? Y
A>

A>EDLIN  B:MARC1
End of input file

*I
     9:*    81083593      758.409730
    10:*a   56002940      973.30924
    11:*    82019189      720.977399
    12:**C
*1  L
     1: ac  68000047      294.360924
     2: sa  68014748      294.5921
     3:     82018465      362.830947
     4: gs  67000322      549.67
     5:     81017575      704.948530
     6:     82107707      709.507407
     7:     82019982      711.4019
     8:     82019189      720.977399
     9:     81083593      758.409730
    10: a   56002940      973.30924
    11:     82019189      720.977399

*11 D

*   *1 L
     1: ac  68000047      294.360924
     2: sa  68014748      294.5921
     3:     82018465      362.830947
     4: gs  67000322      549.67
     5:     81017575      704.948530
     6:     82107707      709.507407
     7:     82019982      711.4019
     8:     82019189      720.977399
     9:     81083593      758.409730
    10: a   56002940      973.30924

*E
A>
```

To Quit EDLIN and not save changes.

Retrieve the MARC1 file from drive B.

Insert additional records

List file starting with line 1.

Oops! Line 11 duplicates record 8.

Delete record 11.

List file starting with line 1.

Exit EDLIN and save changes.

Select MARC—the fast, cost-effective first step toward retrospective conversion!

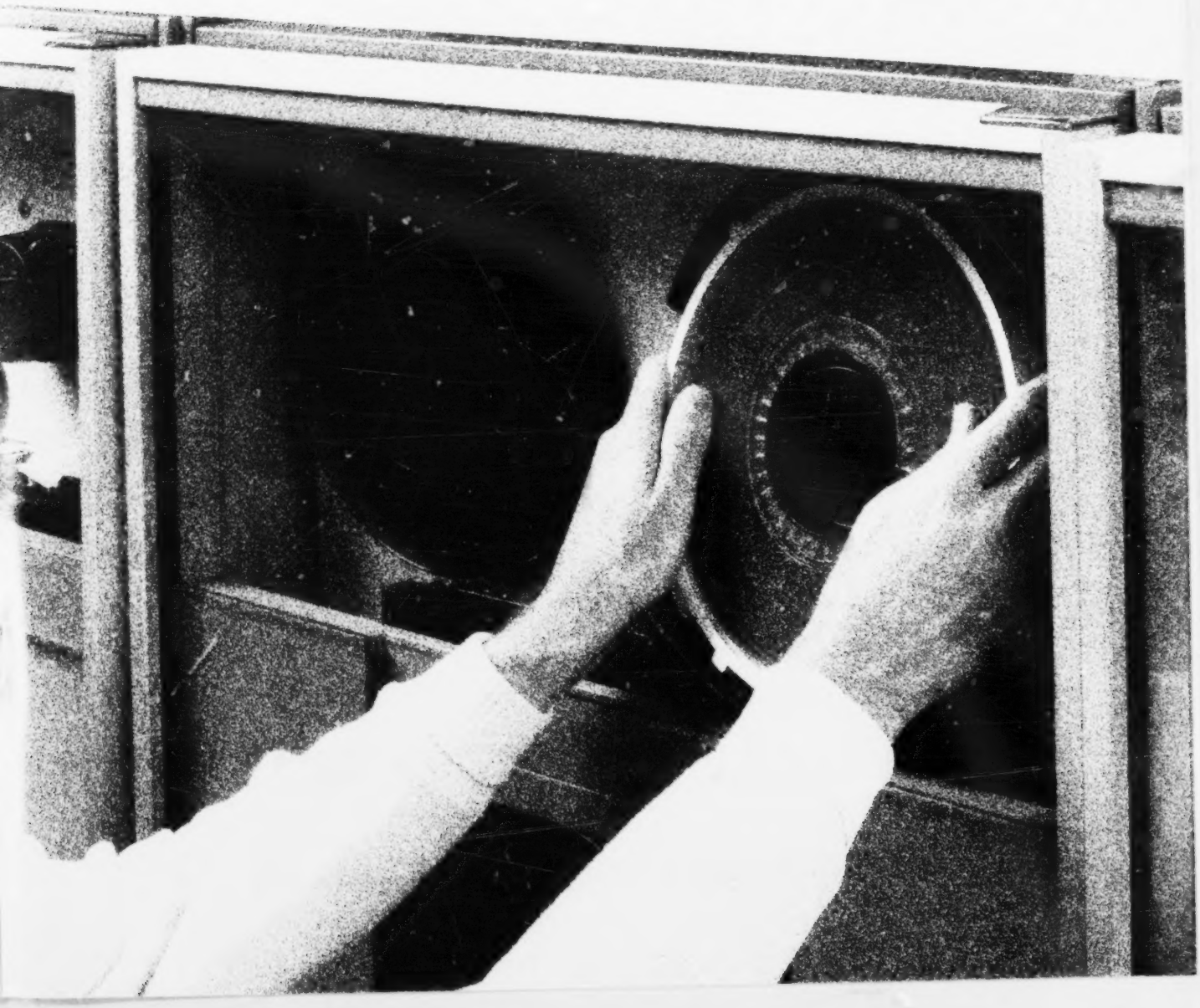
Additional DOS Commands

TYPE—Lists the contents of the file on the display monitor but allows no changes to be made on the file.

```
A>TYPE B:MARC1
ac  68000047          294.360924
sa  68014748          294.5921
    82018465          362 830947
gs  67000322          549.67
    81017575          704.948530
    82107707          709.507407
    82019982          711.4019
    82019189          720.977399
    81083593          758.409730
a   56002940          973.30924
```

PRINT—Outputs the contents of the file to the printer.

```
A>PRINT B:MARC1
```



Samples of Printed Reports

SELECT MARC RECORDS SUPPLIED
MARC DISTRIBUTION SERVICE
2/15/89

PAGE 2

SEQUENCE NUMBER	LCCN	ISBN/ISSN
	13022105	
	18016734	
	18026740	
	18028398	
	19023640	
	19029239	
	20004767	
	23022308	
	23006520	
	23023322	
	24004078	
	27024324	
	27024325	
	27024326	
	29005717	
	29022204	
	30017267	
	30028932	
	32005574	
	32026422	
	32029072	
	32032269	
	33002887	
	33029356	
	34005502	
	34028405	
	34033840	
	34033842	
	34037463	
	35000323	
	35020016	
	36000022	
	36003968	
	36027316	
	36027334	
	36026986	
	37023935	
	37027243	
	37028425	
	37037800	
	38027366	
	38028936	
	38033184	
	39005922	
	39025984	
	39027282	
	39027385	
	40027753	
	40035768	
	41001848	
	41013770	
	41024292	
	42006940	
	42017992	
	42024693	
	42024811	
	42025584	
	42050183	
	42050340	
	43004291	
	43009419	
	43026080	
	44005542	
	44008385	
	44047191	
	44052219	
	45003595	
	45007609	
	45008884	
	46002022	
	46006228	
	46006714	
	46025068	
	46025133	
	47000849	
	47002236	
	47002533	
	47003185	
	47004244	
	47004895	
	47011072	
	47011263	
	47011302	
	47011404	
	47030029	
	47031077	
	47031082	
	48001970	
	48004950	
	48005972	
	48007960	
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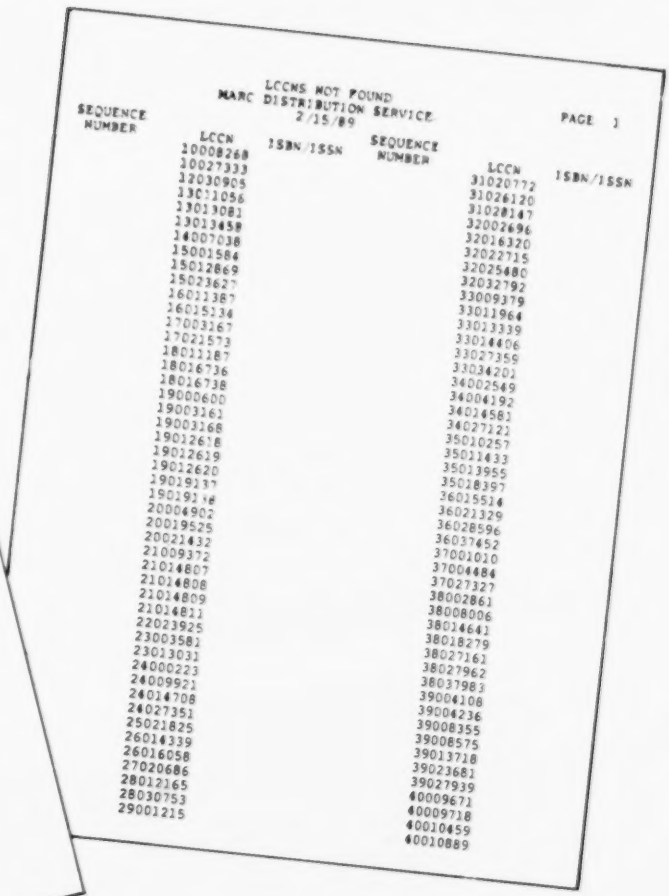

LCCNS NOT FOUND
MARC DISTRIBUTION SERVICE
2/15/89

PAGE 1

SEQUENCE NUMBER	LCCN	ISBN/ISSN
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	33011056	
	33013081	
	33013458	
	34007038	
	35001584	
	35012869	
	35023627	
	36011387	
	36015134	
	37003167	
	37021573	
	38011187	
	38016736	
	38016738	
	39000600	
	39003161	
	39003168	
	39012618	
	39012619	
	39012620	
	39019237	
	39019238	
	40004902	
	40019525	
	40021432	
	41009372	
	41014807	
	41014808	
	41014809	
	41014811	
	42023925	
	43003581	
	43013031	
	44000223	
	44009921	
	44014708	
	44027351	
	45021825	
	46014339	
	46016058	
	47020686	
	48012165	
	48030753	
	49001215	
	49020772	
	49026120	
	49028147	
	52002696	
	52016320	
	52022715	
	52025480	
	52032792	
	53009379	
	53011964	
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	53014406	
	53027359	
	53036201	
	54002549	
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	54024581	
	54027127	
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	55013955	
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	57001010	
	57004484	
	57027327	
	58002861	
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	59004108	
	59004236	
	59008355	
	59008575	
	59013718	
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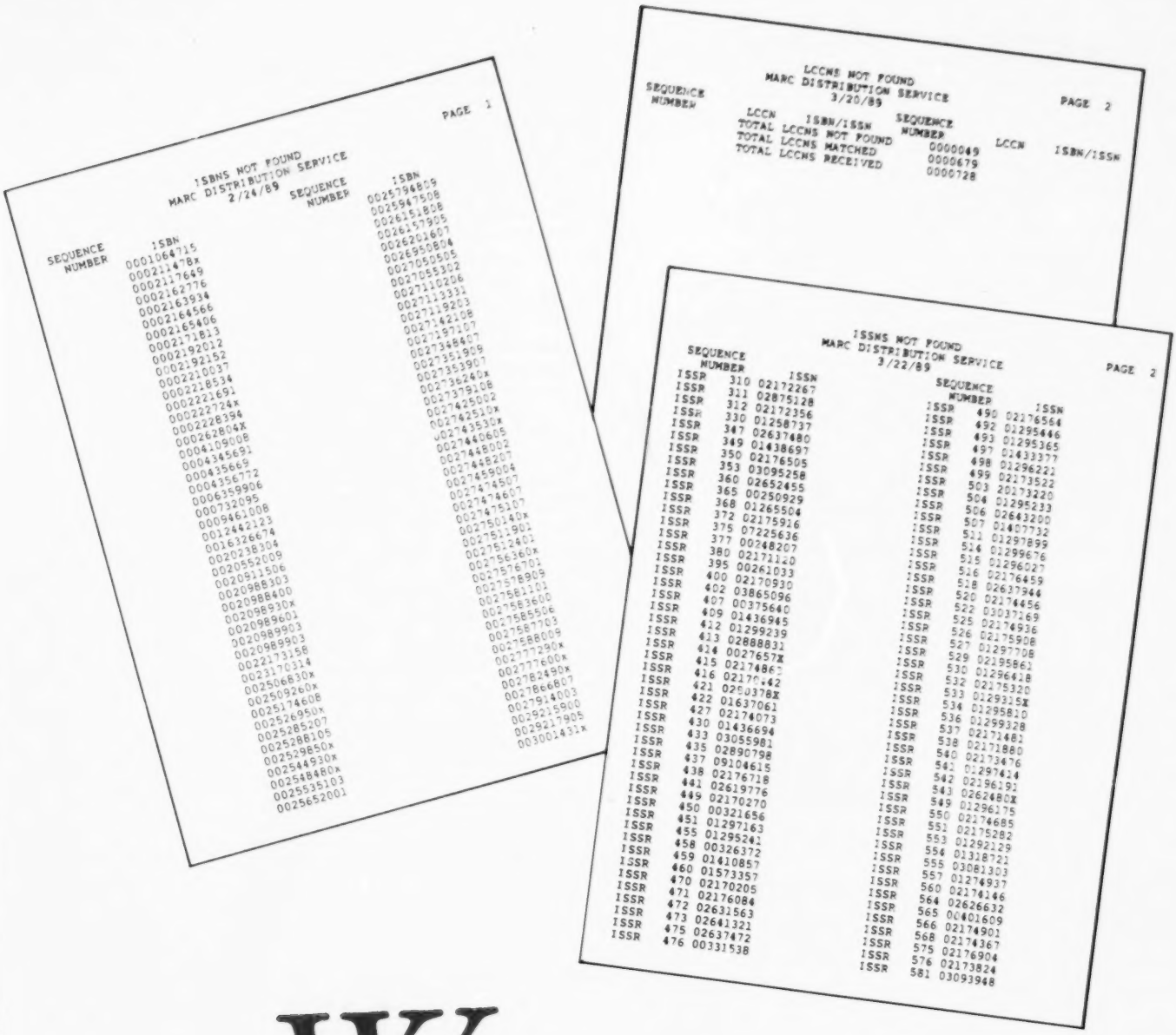
Besides nine-track tapes of MARC records found or LCCNs not found . . .



ISBNS NOT FOUND
MARC DISTRIBUTION SERVICE
2/24/89

PAGE 1

SEQUENCE NUMBER	ISBN
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0002124478x	
0002127649	
0002162776	
0002163934	
0002164566	
0002165406	
0002171813	
0002192012	
0002192152	
0002210037	
0002218534	
0002221691	
0002222724x	
0002228394	
000262804X	
0004109008	
0004345692	
0004356669	
0004356772	
0006359906	
0007320095	
0009461008	
0012442123	
0016326674	
0020238304	
0020552009	
0020911506	
0020988303	
0020988400	
002098830x	
0020989601	
0020989903	
0022173158	
0023170314	
002506830x	
0025092960x	
0025174608	
0025265950x	
0025285207	
0025288105	
0025298500x	
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0027142208	
0027197107	
0027348407	
0027351909	
0027353907	
002736240x	
0027379108	
0027425002	
002742510x	
002743530x	
0027440605	
0027448002	
0027448207	
0027459004	
0027474507	
0027474607	
0027475107	
002750340x	
0027512902	
0027512401	
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0027587703	
0027588009	
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0027914003	
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0029217905	
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LCCNS NOT FOUND
MARC DISTRIBUTION SERVICE
3/20/89

PAGE 2

SEQUENCE NUMBER	LCCN	ISBN/ISSN
TOTAL LCCNS NOT FOUND	0000049	
TOTAL LCCNS MATCHED	0000679	
TOTAL LCCNS RECEIVED	0000728	

ISSNS NOT FOUND
MARC DISTRIBUTION SERVICE
3/22/89

PAGE 2

SEQUENCE NUMBER	ISSN
ISSR 310	02172267
ISSR 311	02875128
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ISSR 330	01258737
ISSR 347	02637480
ISSR 349	01438697
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ISSR 353	03095258
ISSR 360	02652455
ISSR 365	00250929
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ISSR 372	02175916
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ISSR 380	02171240
ISSR 395	00261033
ISSR 400	02170930
ISSR 402	03865096
ISSR 407	00375640
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ISSR 412	012992 39
ISSR 413	02888831
ISSR 414	0027657X
ISSR 415	02174862
ISSR 416	02170442
ISSR 421	0260378X
ISSR 422	01637061
ISSR 427	02174073
ISSR 430	01436694
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ISSR 471	02176084
ISSR 472	02631563
ISSR 473	02641321
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ISSR 476	00331538
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ISSR 492	01295446
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ISSR 497	01433377
ISSR 498	01296221
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ISSR 504	01295233
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ISSR 515	01296027
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ISSR 520	02174456
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ISSR 560	02174146
ISSR 564	02626632
ISSR 565	00401609
ISSR 566	02174901
ISSR 568	02174367
ISSR 575	02176904
ISSR 576	02173824
ISSR 581	03093948

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USMARC Format for Bibliographic Data: Including Guidelines for Content Designation (1988) $85.00

As the primary source of information on the USMARC communication formats, *USMARC Format for Bibliographic Data* includes guidelines for application and defines the architecture of the machine-readable bibliographic record in full detail. The data elements for the communication formats (books, visual materials, archival and manuscripts control, maps, music, serials, and computer files) are combined to form a basic text which is arranged in tag number sequence. In addition to a detailed listing of MARC tags, the following information is also present: (1) guidelines for applying the content designators specified in the format, (2) general editing information, (3) notes on the relationship of fields to other fields in the document and to related documents, (4) suggested display constants that may be generated on output, (5) examples illustrating the use of the data elements, and (6) obsolete data elements associated with each field.

This publication supersedes information previously contained in the *MARC Formats for Bibliographic Data* and the *National Level Bibliographic Record* documents.

USMARC Format for Bibliographic Data, published in 1988, was issued as two volumes. Now, Update No. 1, the third volume of the set, brings you all the latest updated information. New customers will automatically receive the complete 3-volume set, but anyone who purchased *USMARC Format for Bibliographic Data* before 1989 will want to order Update No. 1, the new third volume, to complete the set.

Update No. 1
(Vol. 3, 1988) . . . Price To Be Announced

USMARC Format for Authority Data: Including Guidelines for Content Designation (1988) $35.00
Provides specifications and content designations for authority records containing name, subject, and/or series authority information. This new edition incorporates specifications for a National Level Authority Record and information for the input of authority data into machine-readable form.

USMARC Format for Authority Data supersedes all information previously contained in *Authorities: A MARC Format* and *National Level Authority Record.*

Update No. 1 . . . . . $20.00
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USMARC Code Lists contain information needed to create machine-readable records according to the USMARC bibliographic, authority, or holdings formats. These publications contain codes for languages, countries, geographic areas, relators, sources, and description conventions that are needed in specific character positions in the USMARC formats.

The Code Lists supersede the information formerly contained in appendixes II.A–II.F to the *MARC Formats for Bibliographic Data.*

USMARC Code List for Countries (1988) $15.00
USMARC Code List for Geographic Areas (1988) $15.00
USMARC Code List for Languages (1987) $20.00
USMARC Code List for Relators, Sources, Description Conventions (1988) $15.00

USMARC Specifications for Record Structure, Character Sets, Tapes (1987) $15.00
Essential for the exchange of bibliographic records on magnetic tape, this publication contains specifications for the tape structure of a USMARC record file. This basic document for building automated bibliographic systems provides specifications for use and character code values for the basic and extended roman character sets.

USMARC Specifications for Record Structure, Character Sets, Tapes supersedes the information formerly contained in appendixes III.A–III.B to the *MARC Formats for Bibliographic Data.*

USMARC Concise Formats for Bibliographic, Authority, and Holdings Data (1988) $40.00
This new publication is a handy reference tool that provides a comprehensive overview with brief descriptions for tags, indicators, and subfield codes that may occur in a bibliographic, authority, or holdings record. *USMARC Concise Formats* is a fundamental resource in planning for or working with the automation of bibliographic, authority, and holdings data.

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Tapes are sent to all U.S. customers by first class mail and to foreign customers by airmail, prepaid by CDS. Other shipping arrangements can be made by special request at your expense.

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_____Indicate whether you have a CDS account number.

_____If you do have a CDS account number, please list it.

_____Be sure to sign the job request form.

If your search keys are being submitted via 9-track tape, please

_____Prepare the tape exactly according to the instructions.

_____Label each tape with an external label which includes your name, account number, tape number, and creation date.

_____Use tapes with standard internal labels. If unlabeled tapes are used, please so specify.

_____Provide data records (i.e., search keys) which are 80 characters in length, one record per block.

If your search keys are being submitted via floppy disk, please

_____Prepare disk(s) exactly according to the instructions.

_____Use 5¼ " disks formatted for PC/MS–DOS.

_____Label each disk with an external label which includes your name, account number, disk number, and creation date.

_____Provide data records (i.e., search keys) which are delimited by carriage return codes.

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Name of Organization _____

Address _____

City, State, Zip Code _____

Telephone No. ( ) _____ - _____

CDS Account No. _____ Customer P.O. No. _____

Name and Title (please print) _____

Authorized Signature _____ Date _____

Please indicate the desired output tape density:

☐ 1600 cpi ☐ 6250 cpi

Number of Search Keys Supplied: _____

Please indicate the kind of input supplied:

Magnetic tape ☐ EBCDIC ☐ ASCII

Number of tapes: _____

Floppy disks Number of disks: _____

Hard copy Description: _____

Number of pieces: _____

PROCESSING INFORMATION

CDS to add sequencing numbers: ☐ Yes ☐ No

Search Key: ☐ ISBNs ☐ ISSNs ☐ LCCNs

CDS To Complete:

Order Control No. _____ Date Received _____

Number of MARC records retrieved: _____

Tape Backup Copies—Volume Serial Numbers

_____ Customer input: Preprocessing tape	CDS.MZA.PREPROC
_____ Preselection tape	CDS.MZA.PRESLCT
_____ LCCNs not found tape	LCCN.NOT.FOUND
_____ Records supplied tape	CDS.SELMARC

CIMS order no. _____ Price _____ Date shipped _____

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____Code List for Geographic Areas	$15
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____USMARC Format for Authority Data: Including Guidelines for Content Designation	$35
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Total Order Amount	_____

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